

**Approved MINUTES
MEETING HELD AT 7.00PM ON 3RD JANUARY 2023
IN THE VILLAGE HALL**

1.	Welcome from Chair
2.	Attendance recorded as Parish Councillors Nigel Cooper (Chairman), Mike Drake, Sue Elliott, Jenny Barraclough, Richard Overs- 5 members of the public
3.	Apologies received recorded from Parish Councillor Peter Shaw and County Councillor Sue Williams and District Councillor Julie Job
4.	Declaration of Interest for matters on the agenda were invited- Cllr M Drake family member invoices
5.	Council approved financial reports and agreed budget/precept £8863
6.	Minutes of the previous Parish Council Meeting held 1st November approved
7.	<p>Playing Fields Management Committee update –</p> <ul style="list-style-type: none"> a. Car parking area discussed – see correspondence by member of the public – There was a general discussion covering many aspects of this situation, which originally arose over 20 years ago and no reference could be found in earlier PC minutes. No documentation can be found in the archives. The PC addressed questions previously raised by a member of the public. The PC confirmed that the land registry boundary remained unchanged since 1952 and is as shown on the title deeds and I was felt that the fence had only been moved for safety reasons, and not to delineate any change to the boundary. It was also confirmed that the land is subject to charity commission rules The PC felt that it was a matter that should be resolved by the parties b. Terms of reference for Cranham Playing field Committee distributed via email by Cllr Elliott and agreed in principle with some minor amendments to be made and brought back to the next meeting c. Safety inspections - Council considered format and expenditure. ROSPA inspections annually. Inspections by installers could be done on a 6monthly basis (to be approved) d. Policy overview discussed including letting out for local charity events, but not for any purpose other than related to Cranham residents, Organisers should provide Public Liability insurance and complete a form from website to be approved by PC. Cllr Elliott to research charitable status. e. Policy document to come to next meeting for adoption

8.	<p>Public Participation invited Member of the public A- asked for the wording relating to amendment of previous minutes Felt it was dangerous for the PC to give anything It was felt that the matter was raised before the September meeting and both parties were not consulted at the same time It was suggested that the previous council had acted ultra vires It was agreed that it would be beneficial for both parties (residents) to resolve the matter</p> <p>Member of the public B Re-filling of grit bins SDC Council house has been empty for 6 months and a local family would like to access it. Can the PC influence SDC</p> <p>Member of the public C Noted that he had raised matter of car parking in writing to Clerk prior to the November PC meeting and the Council had addressed the questions in the November PC meeting, for which he thanked the Council</p>
9.	<p>Report from District Councillor Julie Job not available</p>
10.	<p>Reports from County Councillor Williams as per emails Cllr Elliott had drawn to the attention of a recent article of the felling of trees planted by District/County Councils. It was felt that local groups/charities could be encouraged to take an active role</p>
11.	<p>Council agreed Grant request from Tennis Club in sum of £500 (as distributed) £100 2022/23 £400 on 1/4/23</p>
12.	<p>Council approved salary increase for Clerk in line with National agreement and Contract of employment and approved back pay from 1/4/22 in sum of £110.84</p>
13.	<p>Council approved payment list as discussed at meeting including Clerk expenses- £16.20 plus underpayment £22.89 HMRC- £19.80 Mole work- £150.00 Community First Insurance (cheque lost in post) £356.98 Hayley Wood saw mill (replacement cheque) £498 J Drake (hedge cutting for allotments) £1100 Tennis Club £100 – 1st installment of grant (2nd installment of £400 to be paid in 2023/24 financial year)</p>
14.	<p>Council considered reports from other organisations: Village Hall – report read out Commons Management – update given by Cllr Cooper and it has been agreed that a working group is to be set up to consider the remit/role of the commons management committee</p>
15.	<p>Council considered policy on light pollution- to be drafted and brought to next meeting by Cllr Elliott including</p> <ul style="list-style-type: none"> a) Actions to be taken by Parish Council b) Parish Council planning policy statement is: PC asks that a condition is included to minimise light pollution and to

	<p>recommend PIR motion activated systems are used</p> <p>c) Actions to be requested by District/County Council</p> <p>d) Information/public consultation</p>
16.	<p>Council considered Highway matters updates</p> <p>a. Speed watch grant application update Cllrs Cooper/ Barraclough (VAS smiley face preferred)</p> <p>b. debris on roads after heavy rain –ongoing action (Cllrs Drake/Overs)</p> <p>c. Other highway matters- SATNAV advising not going down Mill Lane/Freems Lane -Cllr Cooper/CC Williams</p>
17.	<p>Council received update/actions regarding Ash die back project at land adjacent to the playing field and agreed any expenditure</p> <p>Replacement tree project – replacement trees offered by CC and a list of trees requested (Cllr Cooper)</p> <p>BAT Survey update –arranged with Glos Wildlife Trust -formal confirmation to be received</p>
18.	<p>Allotment report/updates/actions including</p> <p>Hedge cutting invoice received- Council agreed payment in £1100</p> <p>grass cutting inside the allotments additional cost per occasion to be agreed in new financial year on a month by month basis</p>
19.	<p>Council considered any additional village maintenance projects</p> <p>notice board maintenance quote £300 accepted from P Raine – still waiting for invoice-</p> <p>Grit bins- A map is to be made available to Cllr Drake. Stroud Water has donated 200 bags of salt which could be put within the bags in the grit bins</p> <p>Clerk to ask SDC to top up the grit bins</p> <p>Council discussed if a grit bin could be installed -Freems Lane</p> <p>Council discussed if it wishes to work on replacement programme- cfwd to next meeting</p>
20.	<p>Defibrillator update:</p> <p>New defibrillator update- location to be confirmed with resident. Figure is approx. £2500 for cabinet and defibrillator, subject to electrical costs – cfwd</p>
21.	<p>Outstanding Planning applications considered by Council – none</p>
22.	<p>Any other business for information purposes only –</p> <p>Village email to be on next agenda</p>
23.	<p>Date of next meeting agreed as March 7th 2023 at 7.00pm</p>
24.	<p>Meeting closed at 20.30</p>